

Country Harvest

Application For Employment



COUNTRY
HARVEST

MORE THAN JUST
A FARM SHOP

Mr Mike Clark, Director, Country Harvest, Ingleton, LA6 3PE

Job position applied for:

First Name:

Surname:

Address:

Postcode:

Date of birth:

Telephone Number:

National Insurance Number:

Current full driving license? **Yes / No**

Details of any endorsements:

Are there any restrictions on you taking up employment in the UK:

Are there any days during the week (inc. weekends) you are unable to work:

Education:

Employment:

| Dates | Name & Address of employer | Job Title | Duties | Rate of pay | Reason for leaving |
|-------|----------------------------|-----------|--------|-------------|--------------------|
| | | | | | |

Notice required in current job:

Other Employment:

Please note any other employment you would continue with if you were successful in obtaining this position:

References:

Please provide the names and addresses of two people who we may obtain both character and work experience references from:

1)

2)

Criminal Record:

Please note any criminal convictions, except those 'spent' under the Rehabilitation of Offenders Act 1974. If none, please state. In certain circumstances, employment is dependent on obtaining a satisfactory basic disclosure from the Criminal Records Bureau/Scottish Criminal Records Office.

Health Details:

Do you have a physical or mental impairment that has a substantial and long-term effect on your ability to carry out day-to-day activities? **Yes / No**

Please specify any special arrangements for work associated with any impairment:

Please specify any special arrangements you will need to attend an interview:

Please list any diseases, disorders, allergies, muscular or musculoskeletal injuries from which you have suffered or do currently suffer:

Please detail any form of medicine, drugs or treatment you are currently and/or regularly receiving:

Please list all absences from work in the past 12 months and the reasons for these absences:

Declaration: (please read this carefully before signing this application)

- 1) I confirm that the above information is complete and correct and that any untrue or misleading information will give you the right to terminate any employment contact offered.
- 2) Should you require further information and wish to contact my doctor with a view to obtaining a medical report, the law requires you to inform me of your intention and obtain my permission prior to contacting them. I agree that you reserve the right to require me to undergo a medical examination. In addition, I agree that this information will be retained in my personnel file during employment and for up to 6 years thereafter and understand that information will be processed in accordance with the Data Protection Act.
- 3) I agree that, should I be successful in this application, I will, if required, apply to the Criminal Records Bureau/Scottish Criminal Records Office for a basic disclosure. I understand that, should I fail to do so, or should the disclosure not be to the satisfaction of the company, any offer of employment may be withdrawn or my employment terminated.

Signed:

Date: